



SUMMER PLANNING GRANTS FOR PPS STAFF

Grant Guidelines and Information

The Foundation for Portland Public Schools Summer Planning Grants Program is back! FPPS will offer funding to engage in curriculum planning, school team collaboration, or other summer work intended to advance new approaches to student learning or otherwise prepare for the 2025-26 school year. FPPS Summer Planning Grants are meant to support work that would not otherwise be funded in the PPS annual budget. *Please note we are NOT encouraging PPS staff to work more in the summer. But... IF you plan to work, we want you to be compensated!*

- **Applications Available: Tuesday, April 1, 2025**
- **Applications Due: Monday, May 5, 2025**
- **Decisions Shared: Wednesday, May 28, 2025**
- **Brief Grant Reports Due: No later than Friday, September 12, 2025**

Please complete the online application at <https://www.foundationforpps.org/what-we-do/teacher-grants/> no later than midnight on Monday, May 5, 2025. Applications received after the deadline will not be considered.

Grant guidance:

- 1) Grant funds are only for PPS staff planning or collaboration time, at a rate of \$40 / hour. Summer Planning Grant funds can NOT be used for supplies, books, food, transportation, workshops, conferences, outside consultants, or staff time to *attend* a workshop or conference.
- 2) All PPS staff are eligible to apply. You can apply as an individual or as a team. Maximum awards are \$800 per person and \$5,000 for teams. Team members can only be paid for up to 20 hours per person (\$800).
- 3) The grant must be used in full prior to the start of the 2025-26 school year—this is summer work.
- 4) Principal or director support is required. Please review your grant together before submission. If your work is districtwide, please include your district-level leadership.
- 5) Applications will be selected based on impact on student learning, innovation, and alignment with the [PPS Strategic Plan](#).
- 6) Grantees will be paid through PPS Payroll. They must track their hours and give them to the project lead, along with their employee ID numbers, for submission through the Summer Planning Grants' [final report](#) form. Additional details about payment processes will be provided in September.
- 7) In the final report, a brief summary of the work completed is due to FPPS by September 12, 2025. The project lead must submit a final report for all grantees to receive their grant money. We anticipate payments in October 2025.

Questions? Please contact Andi Summers at asummers@foundationforpps.org or 207-842-4658.