

Fall 2024 **Co-Curricular Grants** Requirements & Guidance



FOUNDATION FOR PORTLAND PUBLIC SCHOOLS

The purpose of these grants is to provide financial support to co-curricular activities and recognize that these activities nurture a sense of belonging, engagement, skill building, and improved student attendance. They are often joyful parts of school with deep learning and powerful team building. *FPPS has funding for the 2024-25 school year. We hope to raise funds to continue this program in future years, but we cannot guarantee this.*

Who can apply:

- PPS staff who are club or activity advisors (preK-PAE)
- Other PPS staff who have a direct connection to a co-curricular activity
- PPS students in leadership roles (formal or informal) in clubs or activities, with a staff sponsor (a co-curricular advisor, school principal, or assistant principal)

Allowable expenses:

- Materials or equipment
- Transportation or travel
- Registration fees
- Food/snacks
- Costs related to publicizing the co-curricular or efforts to make the activities more inclusive
- Outside speakers or partners for activities
- Other (explain what you need!)

NON-allowable expenses:

- Payments to augment existing, externally run activities (such as amazing groups like Portland Community Squash or the Telling Room)
- Stipends for advisors or students to participate
- Funds for sports teams

How much money can we apply for?

- We encourage you to apply for what you anticipate you will need and explain clearly what that is
- However, we likely only have \$20,000 to distribute across the whole district in the fall of 2024, so grants are likely to range from \$100 - \$1000

Reporting Expectations:

All grant recipients are *required* to submit a final grant report by the end of the school year. The report form will be available by fall 2024.

- All recipients of an FPPS grant agree to the following:
 - Provide photos, videos, stories, or other documentation sharing the impact of the grant.
 - These photos are used to share the impact of the grant program in newsletters, social media, and/or fundraising efforts.
 - We are seeking photos of students engaged in activities. *We do not need images of books or materials without students in them.*
 - All images of students require signed media consent forms that are on file with the school.